



ILLINOIS


George H. Ryan, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Michael S. Schwartz, Director

## MEMORANDUM

TO: Telecommunications Coordinators  
Data Processing Managers (00-06)  
Internal Auditors

FROM: Frank Cavallaro, Manager   
Bureau of Communication and Computer Services

DATE: June 13, 2000

SUBJECT: Internet Universal Resource Locator (URL) content filtering

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Due to the explosive growth in the number of Internet users, and taking into account specific agency needs, it is neither practical nor economically feasible for CMS to continue providing centralized Internet content filtering services.

Effective FY01, CMS will no longer be filtering agencies' Internet traffic. Each agency will be fully responsible for the development and enforcement of their employee Internet use policies. A copy of the current CMS Information Technology Policy pertaining to employee use of the Internet is attached.

CMS will continue to provide firewall protection from traffic coming into the state's network via the Internet.

If you have any questions, please contact Ted Hasara at (217) 785-8951.

FC:dw

### **1<sup>ST</sup> Paragraph, Page 3 of Central Management Services IT Policy**

The Internet is limited to official business. The Internet is a tool to be used in helping employees meet the requirements of their jobs (i.e. those who need information from a reliable Internet source to perform their duties for an agency, perform research duties, or interface with organizations who use the Internet for product information dissemination). Due to the lack of Internet security, users must not put sensitive or confidential information on the Internet.

Users must refrain from sending or requesting information which includes offensive or harassing statements or language including, but not limited to, disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religious or political beliefs, etc. Examples of inappropriate use of resources include, but are not limited to, any traffic that violates state and/or federal laws, the distribution of non-business related advertising, propagation of computer worms and/or viruses, distribution of chain letters, attempts to make unauthorized entry to another network node, and use for personal purposes such as games, vacation planning, shopping, etc. Internet use is monitored and reported to supervisors.